

LEE COUNTY JOB ANNOUNCEMENT INSIDE/OUTSIDE

POSITION: LIBRARIAN III

ANNUAL SALARY: \$43,436

GRADE: 68

DESCRIPTION OF WORK

The Lee County Library is seeking qualified applicants for the fulltime position of Programming and Community Engagement Librarian III. The preferred candidate will be responsible for the effective development, promotion, implementation and assessment of a variety of age appropriate programs, community outreach and services. Will be able to create and sustain accessible solutions to the communities' needs and promotes awareness of library resources. It is required to have a comprehensive knowledge of library resources and materials as well as the informational needs of the public in order to maintain the library's mission as an essential and invaluable resource within the county. Must have a broad knowledge of library policies and procedures. Departmental supervision will be exercised over all personnel within the department in the absence of the Director of the Library. Assists with personnel functions including training, managing and evaluating staff. Work is performed under the direction of the Director of Library Services.

MINIMUM EDUCATION AND EXPERIENCE

Master degree from a school of library or information science program accredited by the American Library Association in library science, or related field and extensive experience working in a professional library position, or equivalent combination of education and experience. Advanced experience with computers, web based Content Management System (CMS) and social websites, social media, and ability to teach computer classes preferred.

SPECIAL REQUIREMENTS

North Carolina Public librarian certification within six (6) months. Valid driver's license in the State of North Carolina.

APPLICATION PROCESS

Submit a cover letter, resume and a Lee County application to Lee County Human Resources, PO Box 1968, Sanford N.C. 27331-1968. Position will close at 5pm on Monday, October 19, 2020. Females and minorities are encouraged to apply. Lee County does not discriminate on the basis of race, color, national origin, sex, religion, age or disabling condition in employment opportunities.

Pre-employment drug testing is required. www.leecountync.gov